



# Language Volunteer in China Manual Application

**Thank you very much for taking interest in our program!**

**Please note that you need Adobe Acrobat Reader 11 (free) to complete and re-save this form.**

After completion, please send your application to:

**[application-LV@starexchange.eu](mailto:application-LV@starexchange.eu)**

To start the matching process with your future school/family, we will also need the following files:

- CV in English
- application picture
- school/university certificate
- motivation letter & introduction video for the school
- if held, language/teaching certificates & references
- 5 to 10 pictures of yourself, preferably together with children (if you'd like to stay at a family)
- letter to the host family in English (if you'd like to stay at a family)

## Personal Information (I)

<b>Family Name</b>		<b>Given Name</b>	
<b>Date of Birth</b>		<b>Place of Birth</b>	
<b>Nationality</b>		<b>Gender</b>	
<b>Marital Status</b>		<b>Religion</b>	
<b>Street &amp; Nr.</b>		<b>ZIP &amp; City</b>	
<b>Country</b>		<b>Email</b>	
<b>Phone</b>		<b>Skype</b>	

## Personal Information (II)

<b>Can you cook?</b>	Yes	No	<b>Can you swim?</b>	Yes	No
<b>Can you ride a bicycle?</b>	Yes	No	<b>Do you have a car driving license?</b>	Yes	No
<b>Do you smoke?</b>	Yes	No	<b>Could you refrain from smoking in the house?</b>	Yes	No
<b>Do you like pets?</b>	Yes	No	<b>Could you take care of a pet?</b>	Yes	No

**Do you have any allergies or other diseases? If so, what kind of medication do you require?**

**Do you play an instrument? If so, which instrument do you play?**

**Please, give a self-assessment of your capabilities as driver?**

## Family (I)

<b>Father</b>		<b>Mother</b>	
<b>Family Name</b>		<b>Family Name</b>	
<b>Given Name</b>		<b>Given Name</b>	
<b>Profession</b>		<b>Profession</b>	

## Family (II)

### Siblings

Do you have any siblings? If so, how many and how old are they?

## Educational Background

Highest held degree, Issuing institution, Date of completion

Only if already enrolled: Desired future degree, Institution, Estimated date of completion

Previous professional experience, Internships, Holiday jobs, Short description of handled tasks

Previous stays abroad

Hobbies

Short description of your own personal character

## Language Skills

<b>English</b>	<b>Professional</b>	<b>Intermediate</b>	<b>Beginner</b>	<b>N/A</b>
<b>Where did you acquire your language skills? / Additional information</b>				
<b>Chinese</b>	<b>Professional</b>	<b>Intermediate</b>	<b>Beginner</b>	<b>N/A</b>
<b>Where did you acquire your language skills? / Additional information</b>				
<b>Which further languages do you speak? Please, provide a short self-assessment of the respective language level.</b>				

## Household & Childcare Experience (I)

<b>Please, provide a short description of your household skills.</b>
<b>Do you already have any experiences regarding child care? If so, where did you make those and with children of which age?</b>

## Household & Childcare Experience (II)

### Self-Assessment of Childcare Skills

Taking care of babies	Good	Fair	Poor	None
Dressing / Bringing to bed	Good	Fair	Poor	None
Keeping occupied / Playing	Good	Fair	Poor	None
Homework Supervision	Good	Fair	Poor	None

## Preferences Regarding Your Host Family

<b>Would you like to live in a host family if possible?</b> (If not, please continue with your motivation)	Yes	No			
<b>Would you be willing to take care of children of the following ages?</b>					
0-2 years	With Pleasure	Would be OK	Rather not		
3-6 years	With Pleasure	Would be OK	Rather not		
7-10 years	With Pleasure	Would be OK	Rather not		
> 10 years	With Pleasure	Would be OK	Rather not		
How many children would you be willing to look after?	1	1 to 2	Up to 3	No preferences	
Would you be willing to look after handicapped children?	Yes	No	Would you be willing to work for a single parent?	Yes Mother	No Father

## Motivation for Your Stay as Language Volunteer

Improving English skills

Subsequent studies in China

Economical Reasons

Other reasons (Please, provide a short explanation of your motivation)

## Details of Your Stay

Where would you like to live?

City

Suburb

Village

Countryside

No Preferences

Do you have any wishes in particular regarding the place of your stay?

What is the earliest time you could start?

What is the latest time you could start?

What is your preferred duration of your stay?

months

What is your preferred period of staying?

Between

and

Do you have any other wishes?

## In General

<b>Would you like to be introduced to other Star Exchange programs as well?</b>	<b>Yes</b>	<b>No</b>
<b>How did you hear about us?</b>		

## Matching

**If you would like us to find a suitable host institution and/or family for you rather quickly, please consider allowing us to use a simplified profile of yourself for the matching purpose. A simplified profile would comprise your given name, your age, your country of origin, a picture of you and perhaps anonymous parts of your introduction and/or motivation letter. In any case no contact details or other information revealing your identity will be used.**

<b>I agree that Star Exchange and its partners use a simplified profile for matching purposes on their websites.</b>	<b>Yes</b>	<b>No</b>
<b>I agree that Star Exchange and its partners use a simplified profile in typical Chinese social media, e.g. Wechat / Weixin.</b>	<b>Yes</b>	<b>No</b>
<b>I agree that Star Exchange and its partners use a simplified profile in social media in general, e.g. also on facebook.</b>	<b>Yes</b>	<b>No</b>

## Statement

<b>This questionnaire has been completed:</b>	<b>By Myself</b>	<b>With help of others</b>
<b>I agree that my email address will be forwarded to other language volunteers.</b>	<b>Yes</b>	<b>No</b>
<b>I hereby declare, that above given information is correct and that all submitted documents are genuine. I am aware of the general regulations for language volunteers as stated on the Star Exchange website and ensure that I fulfill the necessary requirements. I also agree with the terms of cooperation, which can be downloaded from the Star Exchange website.</b>	<b>Yes</b>	
<b>I agree that my pictures and personal information can be handed over to schools/host families.</b>	<b>Yes</b>	