



Terms of Cooperation

To take part in the Star Exchange Au-Pair in China Program, I agree to the terms of cooperation as stated below:

Cultural Differences

I understand that the Chinese culture differs in many ways from the culture of my home country, like even the cultures of the UK, USA and Canada differ widely from each other. So, as being a guest to my host country (usually the People's Republic of China), I understand that I cannot expect the local population and ways of living there to defer to the rules of the society I am used to. Should I not be able to cope with the explicit and implicit rules of the Chinese society and culture (e.g. not being out in bars until late at night), I cannot hold Star Exchange or its partners responsible for it and accept it as my own personal failure. In order to prevent that, I will inform myself about life in my host country as well as I can before my departure.

Premature Program Cancellation

I realize that the Star Exchange Au Pair in China Program is free of charge to empower interested applicants from all social backgrounds to participate. However, to make this possible I have to complete my contractual program duration. If I fail to do so, I may have to reimburse the costs this causes to Star Exchange and its partners. I know and understand that I can step back from the program free of charge at any time as long as no expenses related to my personal stay have been caused to Star Exchange or its partners (e.g. booking a flight ticket, enrollment for the language classes etc.). I also understand that – if I am not sure about the stay – to apply for a shorter duration from the beginning might be the best.

Legal Qualification

I am legally qualified in the country holding jurisdiction over these matters in my personal case to enter this program and the related agreements, and I know that it is my own responsibility to make sure of it. If I fail to fulfill this requirement, I am not entitled to any services from Star Exchange's or its partner's side, but still will have to reimburse the caused costs. I can still take part in the program however, if my legal custodians, Star Exchange and its partners agree upon it and utter their consent in written form.

Responsible Behavior

I understand that during the program I am expected to behave like a grown-up, responsible person. I.e. I will do my best to respect the rules of the Chinese culture and to be a good role model for the



child(ren) I take care off. I am not a child myself anymore and cannot expect my host family, Star Exchange and its partners to treat me as such. In that sense, I also understand that the staff members of Star Exchange and its partners are in no way like my personal aid, but there to support me in managing my au pair stay - within reasonable limits. I also understand that this includes that I can be expected to take care of my own personal matters, e.g. buying groceries, and that help in these matters offered once does not create any entitlement for the future. In that sense, I will respect their working hours (except in the case of an emergency) as everyone once in a while needs time for oneself. Also, I am aware that Star Exchange's and its partner's staff members are there to support me personally and not my friends and family, e.g. on a visit to China. If they help me nevertheless that does not create any entitlement for the future.

Feedback

As stated above, I am aware that the Chinese culture differs from my own. So, to help Star Exchange and its partners to offer in my case the best service possible, I agree to provide written feedback if asked for as follows: once every week during the first month, additionally once at the end of each month, once after three months of stay, once at the end of my stay as well as in order to follow-up major problems. I will also get in touch with my local coordinator at least once a month, but for sure every time I encounter a problem I cannot handle on my own. If I fail to do so, I lose all my entitlement to the services of Star Exchange and its partners, but still will have to reimburse all costs I cause.

Benefits & Tasks

I know that the specific program benefits I am entitled to receive as well as my working hours may deviate from the average as stated on the Star Exchange website. The details regarding my own stay will be stated in the contracts between myself, the host family and Star Exchange's local partner. If I do not approve of these, I am entitled to step back from the program free of charge before agreeing to these contracts. However, once I agreed, I will reimburse all costs caused by myself in case of cancelling the program prematurely.

Program Pictures & Videos

I agree that Star Exchange and its partners can use pictures and videos taken within the program context (e.g. during cultural activities) for their marketing purposes as long as those do not hurt my reputation or depict myself in a humiliating manner. I can bar the usage of pictures/videos solely depicting myself by issuing a written note clearly stating that fact to Star Exchange and its partners.

Impairing Conditions

If I need to quit the program because of previous conditions (e.g. health issues, mental instability), I will fully reimburse the costs I caused. To avoid that, I will notify Star Exchange and its partner of these



conditions when completing my application form. Failing to do so may lead to me being expelled from the program at any time and having to reimburse the caused costs. Also if my ability to fulfill my tasks as an au pair are impaired decisively over a duration of two weeks in total, I can be expelled from the program and have to bear the related costs.

Nature of the Program

I understand that the Au Pair in China Program is an au pair program. That means I cannot neglect my tasks as an au pair because of other things like my Mandarin classes. If I do so, Star Exchange and its partner remain the right to adjust my class schedule/class nature. Also I am aware that I need to prepare the lessons for my host child(ren), cannot attend my duties intoxicated or otherwise incapacitated and have to take care of my host children in a responsible manner, e.g. not leaving them out of sight to check my cell phone. Also, I understand that family life cannot always be planned ahead and that my schedule might require adjustments.

Family Change

I understand that if I want to change my host family, this may go hand in hand – like with au pair programs in any other country – with me having to re-locate to another city. If I refuse two alternative host families, I will be deemed to have quit the program out of personal reasons, accept that and bear all related costs.

Irresponsible Behavior

I understand that if I behave in an irresponsible way, Star Exchange may block me from participating in any other programs or attending its partner universities. The sole judge over this matter will be Star Exchange itself.

Visa

I understand that my Chinese visa goes hand in hand with the au pair program and may be cancelled once I finish or quit the program. In that sense, if I plan to do so, I will contact my personal coordinator at least two weeks in advance to discuss the further procedure in order to avoid legal problems. Failing to do so will release Star Exchange and its partner from any responsibility. I understand that the cancellation of the visa is nothing personal, but due to the fact that it goes hand in hand with legal responsibilities of the inviting/organizing party(ies).

Severe Misconduct



I understand that there is a certain kind of behavior which is generally unacceptable. In that sense, if I behave towards members of the host family, staff members of Star Exchange or its partners in that way, I may be expelled from the program and still have to refund the costs caused by myself. That behavior comprises, but is not limited to:

- Insulting members of the host family or staff members of Star Exchange or its partners
- Purposefully lying to members of the host family or staff members of Star Exchange or its partners
- Making sexual/romantic advances on members of the host family or staff members of Star Exchange or its partners
- Using physical or psychological violence against members of the host family or staff members of Star Exchange or its partners

Laws and regulations of the host country

I understand that I have to abide by the laws and regulations of the host country (usually the People's Republic of China). If I ever infringe or try to infringe the laws and regulations of my host country (e.g. consuming illegal substances, seeking employment on my visa not meant for this purpose), I will be expelled from the program, and I myself have to bear all related costs (including the program related refund) as well as the full responsibility of my actions.

Partial Invalidity

If any provision in this agreement is held to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.